

# TRAQC Educational Foundation

PO Box 721

Tracy, CA, 95378

email: [tef@starband.net](mailto:tef@starband.net), [www.traqc-foundation.org](http://www.traqc-foundation.org)

CT – 119082, TIN – 68-0470312

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August 5, 2009

**TO: Principal and 3<sup>rd</sup> Grade Team Lead**

**FROM: TRAQC Educational Foundation**

**RE: *TRACY HISTORY PROGRAM CLASSROOM GRANTS -  
APPLICATION DEADLINE SEPTEMBER 4, 2009***

The TRAQC Educational Foundation, a local non-profit charitable foundation, has developed the *Tracy History Program* that provides small grants to cover the registration cost for the **Lammersville Pioneer School** program and **Tracy Historical Museum** program for local 3<sup>rd</sup> grade classes. Third grade teachers in Tracy Unified School District and Jefferson School District are eligible for the program.

Third grade teachers in TUSD and JSD that want to apply for a grant for registration support for the 2009/2010 school year should submit their application request by **September 4, 2009**. A detailed notice and application form describing the program and how to apply for registration support are enclosed.

In order to inform teachers of this grant program, we request your assistance to:

1. Give a copy of the enclosed notice and application form to each 3rd grade teacher at your school
2. Remind your teachers to submit their application requests by the **September 4, 2009 deadline**

If you have any questions, please email the TRAQC Educational Foundation at [tef@starband.net](mailto:tef@starband.net) or call Celeste Garamendi at 209-914-0792.

Thank you so much for your assistance.

*PS – go to [www.traqc-foundation.org](http://www.traqc-foundation.org) for more information about the local history and environmental education programs sponsored by the TRAQC Educational Foundation and how you can get involved.*

# Attention:

## Tracy 3<sup>rd</sup> Grade Teachers

### Classroom Grant Applications Accepted 8/24/09-9/4/09

The TRAQC Educational Foundation, a local non-profit charitable foundation, will be accepting applications for classroom grants for Tracy History curriculum support for 3<sup>rd</sup> Grade Teachers in Tracy area public schools from August 24, 2009 through September 4, 2009. Awards are scheduled to be issued by early October.

2009 grant awards will be dedicated for Tracy Historical education programs, and specifically 3<sup>rd</sup> grade classes for registration support for the Historic Lammersville Pioneer School program and Tracy Historical Museum school tour, when no other school/district funding is available.

3<sup>rd</sup> Grade Teachers within the Tracy Unified School District and Jefferson School District are eligible to apply for grants. Prior recipients must have complied with all grant terms to be eligible to apply. Because of limited funds, please apply only if class, school site or district funding is not otherwise available. Although it is the desire to fully fund all requests for registration support, if the actual number of requests exceeds available funds, awardees will be selected by a lottery from eligible applications.

For more information and applications go to [www.traqc-foundation.org](http://www.traqc-foundation.org). You may also contact the Foundation at [tef@starband.net](mailto:tef@starband.net), or Celeste Garamendi at 209-914-0792. Complete applications must be received by the Foundation by September 4, 2009 to be accepted.

**Grant Subject Focus:** The funding target/priority for Fall 2009 grant cycle will be registration support for the Historic Lammersville Pioneer School program and Tracy Historical Museum school tour for 3<sup>rd</sup> grades classes.

**Grant Criteria:** 3rd Grade Teachers from the TUSD and Jefferson School District are eligible to apply. Prior recipients must have complied with all grant terms to be eligible to apply for future grants. All complete applications received by the deadline will be eligible. If the number of requests exceeds available funds, awardees will be selected by lottery from eligible applications.

**Application Process:** Applications for this grant cycle will be accepted from August 26, 2009 through September 4, 2009. Complete applications must be received by September 4, 2009 to be considered. Complete applications must include the all information in the grant request form and be signed by the teacher and school principal. Send by US Mail, fax or email completed applications to: PO Box 721, Tracy, CA 95378, fax 209-644-5716, email [tef@starband.net](mailto:tef@starband.net).

**Awards and Grant Administration:** Grant Awards are scheduled to be issued by early October 2009. Grant recipients will receive a 'voucher' that can be applied to all or part of the registration fee due for the program. The voucher must be used during the 2009/2010 school year; if not used for any reason, the voucher will expire and will not be reissued; no cash or funds will be provided, refunded or carried forward. The voucher is non-transferable. Teachers awarded grants must sign an agreement outlining grant terms.

**For Information:** For more information go to [www.traqc-foundation.org](http://www.traqc-foundation.org), or contact the Foundation at [tef@starband.net](mailto:tef@starband.net) or PO Box 721, Tracy, CA 95378, or Celeste Garamendi at 209-914-0792.

**About TEF:** The TRAQC Educational Foundation (TEF) is a local 501( c ) (3) non-profit public charitable foundation formed in 2000 to provide direct benefit to public educational programs and services in Tracy. The TRAQC Educational Foundation is run by a volunteer board. The Foundation is seeking interested community members and teachers to serve on the volunteer Board. Tax-deductible donations may be made to TRAQC Educational Foundation (EIN 68-0470312) at PO Box 721, Tracy, CA 95378.

TRAQC Educational Foundation, PO Box 721, Tracy, CA 95378, [tef@starband.net](mailto:tef@starband.net), [www.traqc-foundation.org](http://www.traqc-foundation.org)

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**TRAQC Educational Foundation**  
**Teacher/Program Grant Request – Fall 2009**

Name (primary applicant/contact): \_\_\_\_\_

School: \_\_\_\_\_ Position/Grade/Class: \_\_\_\_\_ Room: \_\_\_\_\_

School Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

If more than one teacher, list all teachers/classes that are part of the request:

\_\_\_\_\_

**Specific Grant Request – Tracy History**

a. Request for Registration Support:

\_\_\_\_ Historic Lammersville School Program (expected registration fee \$125/class)

\_\_\_\_ Tracy Historical Museum Tour (expected registration fee \$25/class)

b. Request if for:

\_\_\_\_ Single classroom; \_\_\_\_ combined classrooms (# classes \_\_\_\_)

\_\_\_\_ Number of students served by the grant

c. Have site/district funds been exhausted? \_\_\_\_ Yes \_\_\_\_ No

d. Have you previously received a TEF grant? \_\_\_\_ Yes \_\_\_\_ No. If yes,  
year(s): \_\_\_\_\_

e. Other – describe any special needs/circumstances for your class/school:

\_\_\_\_\_

\_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***3rd Grade Teachers from the TUSD and Jefferson School District are eligible to apply. Prior recipients must have complied with all grant terms to be eligible to apply. Applications will be accepted from August 26, 2009 through September 4, 2009. Complete grant applications must be received by TEF by September 4, 2009 to be considered for the Fall 2009 grant cycle. Although it is the desire to fund all requests for full registration support, if the number of requests exceeds available funding, a lottery will be used to select awardees from the eligible applications received.***

***Forward completed applications by September 4, 2009 to: email [tef@starband.net](mailto:tef@starband.net); fax 209-644-5716; mail TRAQC Educational Foundation, PO Box 721, Tracy, CA 95378.***